



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
October 16, 2019
4:30 pm
4012 4th Street NW
Albuquerque, NM 87107

Present: Roll Call-
Nancy Jo Archer, President/Founder
Doug Mitchell, Vice President
Bella McKenzie, Secretary
Judy Martin, Governing Board Member
Gloria Vigil, Governing Board Member
Cynthia Leyba, Governing Board Member

Absent: Alex Gurule, Treasurer
Molly Chavez, Governing Board Member

Staff: Mickey Smith, Principal
Anna Cress, Business Manager

Guest(s): None

Note Taker: Leslie Chavez, Secretary

- I. **Call to Order** – Quorum achieved; Nancy Jo Archer called the meeting to order.
- II. **Approval of Agenda** – Nancy Jo Archer called for approval of the Agenda. Doug Mitchell moved to approve the Agenda as amended. “MaryAnn Buckon and Kelly Callahan will not be in attendance, add discussion of Capital Outlay”. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- III. **Approval of Minutes** - Gloria Vigil moved to approve the minutes as amended. “Correct Cynthia Leyba’s name on the second page”. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- IV. **Staff Recognition** – Mary Ann Buckon was unable to attend meeting.
- V. **Action Items**
 - A. **Financial Reports (October 2019)** – Anna Cress provided the Board with October 2019 Financial report for review. Gloria Vigil moved to approve the report. Judy Martin seconded the motion. All aye. Nancy

Jo Archer indicated the motion passed unanimously. Anna Cress provided the Board with 9/1/19-9/30/19 check register for review. Anna Cress will look at having the Analysis Service Charge removed. Nancy Jo Archer moved to approve the register. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

B. BARS –The following BARS was presented for review.

001-017-1920-0009-IB, Lease Assistance, \$112,094

001-017-1920-0010-T, Operational, Transfer

001-017-1920-0011-T, Operational, Transfer

001-017-1920-0014-T, Operational, Transfer

001-017-1920-0015-T, Operational, Transfer

Doug Mitchell moved to approve the BARS. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

C. Renewal of Board Term/Oath of Office – Bella McKenzie signed the Oath of Office and was asked if she would like to continue to serve on the Board, with the term extended another three years to expire October 2022. Bella agreed. Doug Mitchell moved to approve her term. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

D. Compliance Committee – The Compliance Committee will meet on Tuesday, November 12, 2019, at 4:30 pm at the LPCS Library. Mickey Smith will re-send the policies that need to be reviewed. The policy regarding Pregnancy Testing being administered at school was discussed. Nancy Jo Archer moved to decline the Pregnancy Testing Policy. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

VI. Reports

A. Mickey Smith provided the Board with the October 2019 Principal Report. Mickey Smith also provided the Board with the Renewal Report that was submitted. Mickey Smith asked that the members review the report and make notes of items that they felt were overlooked so they can be brought up at the renewal meeting. For those members that will not be attendance at the renewal meeting, please email Mickey your notes before October 31st.

VII. Discussion Item

A. Governing Board Development – Kelly Callahan was not able to attend.

B. Sports Drug Testing Policy – The coach asked Mickey Smith about a drug testing policy for the basketball team. Judy Martin will bring APS Drug Testing Policy to the Compliance Committee meeting for discussion.

C. Capital Outlay – The Board discussed ideas for the existing capital outlay monies for the portable to include heating/refrigerated cooling system, asphalt for courtyard, ramp, fencing, security lighting, cameras, landscaping, roof, furniture. Mickey Smith provided the Board with the teacher/staff wish list for the upcoming capital outlay request. It was suggested that we ask for quarter of a million. The

Board was okay with all the suggestions except the security posts at the gates. It was recommended that an architect be hired to give an idea of costs on renovating the gym with a cooking kitchen and landscaping ideas. Mickey Smith mentioned the gym/classroom building that was added at South Valley Academy. It was suggested to contact the Principal of that school to get the cost that they spent on the building. Judy Martin will see if ACES has an architect that could be hired.

VIII. Adjournment - Gloria Vigil moved to adjourn the meeting. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Next Board Meeting:

November 13, 2019, 4:30 pm in LPCS Library

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: October 16, 2019
Bella McKenzie

Secretary