



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
November 13, 2019
4:30 pm
4012 4th Street NW
Albuquerque, NM 87107

Present: Roll Call-
Nancy Jo Archer, President/Founder
Doug Mitchell, Vice President
Alex Gurule, Treasurer
Bella McKenzie, Secretary
Judy Martin, Governing Board Member
Gloria Vigil, Governing Board Member
Molly Chavez, Governing Board Member
Cynthia Leyba, Governing Board Member

Staff: Mickey Smith, Principal
Anna Cress, Business Manager

Guest(s): None

Note Taker: Leslie Chavez, Secretary

- I. **Call to Order** – Quorum achieved; Nancy Jo Archer called the meeting to order.
- II. **Approval of Agenda** – Nancy Jo Archer called for approval of the Agenda. Doug Mitchell moved to approve the Agenda. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- III. **Approval of Minutes** - Bella McKenzie moved to approve the minutes. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- IV. **Action Items**
 - A. **BARS** – The following BARS were presented for review.
 - 001-017-1920-0016-I GOB Library Increase \$3,067
 - 001-017-1920-0017-I Title I-ESEA increase \$12,725
 - 001-017-1920-0018-I Dual Credit Instructional Materials increase \$2, 188
 - 001-017-1920-0019-IB 31400 Special Capital Outlay Initial Budget \$180,000

Doug Mitchell moved to approve the BARS. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

- B. **Financial Reports (November 2019)** – Anna Cress provided the Board with November 2019 Financial report for review. Doug Mitchell moved to approve the report. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously. Anna Cress provided the Board with 10/1/19-10/31/19 check register for review. Alex Gurule moved to approve the register. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- C. **Legislative Capital Outlay Request** – Mickey Smith will provide the Capital Outlay requests to the Instructional Council to review and get teacher input. The final list will be forwarded to Sue Griffith and presented at the December Governing Board meeting.
- D. **Policies** – Nancy Jo Archer asked if Molly Chavez would have access to the policies to type amendments as they are reviewed. Mickey Smith stated that the policy binders may not be up-to-date, since some policies were recently updated.

V. **Closed Session** – Nancy Jo Archer moved that the meeting go into a closed session pursuant to NMSA 1978 Section 10-15-1(H)(2). Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Open Session - Nancy Jo Archer moved that the Board return to an open session pursuant to NMSA 1978 Section 10-15-1(H)(2). Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

VI. Reports

- A. Mickey Smith provided the Board with the November 2019 Principal Report. Mickey Smith stated that a Dean has been selected. Valerie Maestas will start on Monday, November 18, 2019.

VII. Discussion Item

- A. **Renewal** – The Renewal Recommendation meeting is set for December 3, 2019, 1:30 pm, at City Center, Executive Officer Room. It was asked if Susan Fox needed to be in attendance at this meeting. The Board agreed that Susan Fox would not be needed at the initial meeting. If there are recommendations that need to be addressed, Susan Fox would be contacted. Mickey Smith stated that the renewal would probably be discussed at the APS Board meeting in December.
- B. **Compliance Committee** - The Compliance Committee meeting is rescheduled for Thursday, November 21st at 4:30.

VIII. **Adjournment** - Doug Mitchell moved to adjourn the meeting. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Next Board Meeting:

December 11, 2019, 4:30 pm in LPCS Library

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: December 11, 2019

Bella McKenzie
Secretary