



LOS PUENTES CHARTER SCHOOL  
GOVERNING BOARD  
MINUTES  
Wednesday, May 8, 2019  
4:30 pm  
4012 4<sup>th</sup> Street NW  
Albuquerque, NM 87107

**Present:**       **Roll Call-**  
Nancy Jo Archer, President/Founder  
Molly Chavez, Governing Board Member  
Doug Mitchell, Vice President  
Judy Martin, Governing Board Member

**Absent:**       Gloria Vigil, Governing Board Member  
Alex Gurule, Treasurer  
Bella McKenzie, Secretary

**Staff:**        Mickey Smith, Principal  
Katie Shelton, Business Manager

**Note Taker:**   Leslie Chavez, Secretary

- I.       **Call to Order** – Quorum was not met.
- II.      **Approval of May 8, 2019 Agenda** – Not voted on.
- III.     **Approval of Minutes from April 30, 2019** – Not voted on.
- IV.     **Action Items**
  - A.      **Financial Reports (April, May 2019)** – Not voted on.
  - B.      **BARS** – Not voted on.
  - C.      **Consider Approval of K12 Accounting Contract FY20** – Not voted on.
- V.      **Reports**
  - A.      **Principal Report** – Mickey Smith provided the members with a copy of her May 2019 report. She talked about the graduates, special ed, PARCC testing, portable update, future facility plans, enrollment

numbers and plans to address the increase of 7<sup>th</sup> and 8<sup>th</sup> graders for 2019-2020 school year. Any student legal issues are to be directed to CCMSI (Poms & Associates).

- B. Outreach Report** – Chelsea Canon provided the board with an update regarding recruitment of students. She is looking at mail flyers, postcards to be sent to various zip codes. She was given the okay to explore postcards to see how cheap she can get the cost. In August, Judy Martin will take Chelsea to APS to introduce her to the Hearing Officers. Chelsea is also working with various community partnerships, i.e, Walmart, NM United. The photos that were taken for Albuquerque the Magazine will need to be purchased. The cost of the photos is \$150.00.
- C. Lobbyist Report** – Nothing to report. Mickey and NancyJo will be attending a “thank you” luncheon.

**VI. Discussion Items**

- A. 5 Year Plan Update** – Staff survey has gone out and it’s being re-worded for our parents. Staff have completed the SWOT (Strength, Weakness, Opportunities and Threats) training with Kelly Callahan.
- B. Budget Update** – The 2019-2020 Budget has been submitted to PED. Katie Shelton cleared up some errors; had to find money to cover a BAR that was not previously approved,
- C. Retreat/June’s GB Meeting** - The Retreat is scheduled for Saturday, June 8<sup>th</sup> at 12:00 pm. The meeting will be at Los Puentes. Kelly Callahan will facilitate.

**VII. Adjournment** – The meeting adjourned at 6:00 pm

**Next Board Meeting:**

Wednesday, May 28, 2019 12:00 pm in LPCS Library

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: \_\_\_\_\_

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Secretary