



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
Tuesday, May 28, 2019
12:00 pm
4012 4th Street NW
Albuquerque, NM 87107

Present: **Roll Call-**
Nancy Jo Archer, President/Founder
Doug Mitchell, Vice President
Alex Gurule, Treasurer
Bella McKenzie, Secretary
Judy Martin, Governing Board Member
Gloria Vigil, Governing Board Member

Absent: Molly Chavez, Governing Board Member

Staff: Mickey Smith, Principal
Katie Shelton, Business Manager

Guest(s): None

Note Taker: Leslie Chavez, Secretary

- I. **Call to Order** – Quorum achieved and Nancy Jo Archer called the meeting to order.
- II. **Approval of Agenda** – Nancy Jo Archer called for approval of the May 28, 2019 Agenda. Judy Martin moved to approve the Agenda. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- III. **Approval of Minutes - April 30, 2019** – Gloria Vigil moved to approve the minutes with the following correction “Molly Chavez Mitchell” to reflect “Molly Chavez”. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously. **May 8, 2019** – Bella McKenzie moved to approve the minutes with the following correction “The retreat is scheduled for Saturday, June 8th at 9:00 am”. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- IV. **Action Items**
 - A. **Financial Reports (April, May 2019)** – Katie Shelton provided the Board with April and May 2019 Financial reports for review. Doug Mitchell moved to approve the reports. Alex Gurule seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

B. BARS –The Following BARS were presented for review.

1819-0024-D, Operational, Final Funded SEG FY19 (\$112,383)

1819-0026-D, Instructional Materials, Final Allocation FY19 (454)

1819-0027-M, Operational, Fund Maintenance, 0

1819-0028-T, Operational, Fund Maintenance, 0

1819-0029-I, Operational, Supply Assets, to correct FY19 cash carryover, \$14,975

Alex Gurule moved to approve the BARS. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

C. Consider Approval of K12 Accounting Contract FY20 – The K12 Accounting Contract for FY20 was reviewed. Nancy Jo Archer moved to approve the Contract with the contingency to change the renewal notice from 90 days to 30 days. Katie verified if okay to make that change. The change was made and initialed. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

D. APS Meal Contract – The APS Food Contract was reviewed. Bella McKenzie moved to approve the Contract. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

E. Matthews and Fox Attorney Contract – The Matthews and Fox contact was reviewed. Doug Mitchell moved to approve the Contract. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

F. BMSI Contract – The BMSI contact was reviewed. Doug Mitchell moved to approve the Contract. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

V. Discussion Item

A. Retreat – The Board discussed the expectations of the retreat and the consensus is to work on the strategic plan.

VI. Adjournment

Doug Mitchell moved to adjourn the meeting. Judy Martin seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Next Board Meeting:

August 14, 2019, 4:30 pm in LPCS Library

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: _____

Secretary

