



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
Wednesday, March 6, 2019
4:30 pm
4012 4th Street NW
Albuquerque, NM 87107

Present: **Roll Call-**
Nancy Jo Archer, President/Founder
Alex Gurule, Treasurer
Bella McKenzie, Secretary
Molly Chavez, Governing Board Member
Doug Mitchell, Vice President
Gloria Vigil, Governing Board Member

Absent: Judy Martin, Governing Board Member

Staff: Mickey Smith, Principal

Guest(s): None

Note Taker: Leslie Chavez, Secretary

- I. **Call to Order** – Quorum achieved and Nancy Jo Archer called the meeting to order at 4:30 pm.
- II. **Approval of Agenda** – Nancy Jo Archer motioned to amend the agenda to reflect no staff recognition and to move the closed session after approval of minutes due to her having to leave the meeting early. Doug Mitchell moved to approve the agenda as amended. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- III. **Approval of Minutes** – Bella McKenzie moved to approve the minutes. Doug Mitchell seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- IV. **Closed Session** - Nancy Jo Archer motioned for a closed session pursuant to NMSA 1978 Section 10-15-1 (H)(2) in accordance with the closed session ruling. Gloria Vigil seconded the motion.
- V. **Open Session** - Nancy Jo Archer motioned for the meeting to return to open session pursuant to NMSA 1978 Section 10-15-1(H)(2) indicating the closed session was to discuss administrative issues related to Los Puentes. Doug Mitchell seconded the motion. A closed session meeting to further discuss Administrative matters will be scheduled at the end of March.

VI. **Staff Recognition** - For future, only new staff will be asked to attend the meetings. If a staff member has a concern they would like to bring to the Board's attention, they can request to be placed on the agenda.

II. **Action Items**

- A. **Financial Reports** – Rebekah Klein went over the February Financial Report. Bella McKenzie moved to approve the February financial report. Alex Gurule seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- B. **BAR** - No BARS
- C. **Reschedule April's GB Meeting** – April's GB Meeting is rescheduled for Wednesday, April 17, 2019.
- D. **Approve Policies** –
Policy 231 – Background Checks
Policy 324 – Section 504 of the Rehabilitation Act of 1973
Policy 205 – Non-Discrimination on the Basis of Handicap/Disability
Policy 325 – Medications
Bella McKenzie moved to approve the above mentioned policies. Gloria Vigil seconded the motion. All aye. Doug Mitchell indicated the motion passed unanimously.

VIII. **Reports**

- A. **Principal Report** – Mickey went over her Principal Report for March, which included reports on enrollment and demographics, APS & PED, College Readiness, Facilities and Maintenance, Intervention Specialist, PBS/Restorative Justice/Discipline, Personnel, Professional development, School Information, Special Education, Technology, Teacher Reports, Wellness, Governing Bd. Tasks. The portable is in place. There will be some future projects associated with the portable i.e., restriping the parking lot, placing pillars between portable and parking lot, and fencing between portable and existing East wall and the A building. There is a 15% contingency for these types of added expenses. In addition to the Principal Report, Mickey provided a copy of the school's ad that will be featured in Albuquerque the Magazine.
- B. **Outreach Report** – Chelsea Cannon provided the Board with an update of the various outreach she has been doing the last 3 weeks. Albuquerque the Magazine did a photo shoot and will be placing an ad in their next two issues. The new website will go live on Monday, March 11, 2019. Chelsea met with Atrisco HS, Angora Crisis Center and St. Martins. Chelsea mentioned she is running into roadblocks with schools not responding to her emails. It was suggested that she get in contact with District Level Coordinator to get on the agenda of the Social Workers, Counselors, and School Resource Officers at APS. In addition she should reach out to Juvenile Probation Office and the Juvenile Public Defender's office (Theresa DiMatteo-Brown would be a good resource).
- C. **Lobbyist Report** – Mickey Smith sent emails from Matt Pahl and Sue Griffith with Legislative updates to the Board.

IX. **Discussion Items**

- A. **5 Year Plan Update** – Mickey Smith provided the Board with a draft outline provided to her by Amy Chase from Mountain Mahogany that provides some things to be looked at when putting together a strategic plan. Mickey will be meeting with Kelly Callahan one time a month until the Board's retreat to work on the little stuff.

X. **Adjournment** – The Chair moved to adjourn the meeting. Gloria Vigil seconded the motion. All aye. Doug Mitchell indicated the motion passed unanimously. The meeting adjourned at 5:45 pm

Next Board Meeting:

Wednesday, April 24, 2019 4:30 in LPCS Library

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: 4-24-19

Bella McKenzie

Secretary