



LOS PUENTES CHARTER SCHOOL  
GOVERNING BOARD  
MINUTES  
Tuesday, July 3, 2018  
5:50 pm  
4012 4<sup>th</sup> Street NW  
Albuquerque, NM 87107

**Present:**       **Roll Call-**  
Nancy Jo Archer, President/Founder  
Alex Gurule, Treasurer  
Bella McKenzie, Secretary  
Gloria Vigil, Governing Board Member  
Molly Chavez, Governing Board Member

**Absent:**         Doug Mitchell, Vice President  
Judy Martin, Governing Board Member

**Staff:**           Mickey Smith, Principal

**Guest(s):**       None

**Note Taker:**    Leslie Chavez, Secretary

- I.     **Call to Order** – Quorum achieved and Nancy Jo Archer called the meeting to order at 5:50 pm.
- II.    **Approval of Agenda** - Nancy Jo Archer called for approval of the agenda. Bella McKenzie moved to approve the agenda. Molly Chavez seconded the motion. All aye. Need a Motion to approve the agenda of June 13, 2018. Gloria Vigil moved to approve the agenda of June 13, 2018. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.
- III.   **Approval of Minutes** – Bella McKenzie moved to rescind any motion or votes that Ellen Moore participated in. Molly Chavez seconded the motion. All aye. Alex Gurule moved to approve the minutes as amended. Bella McKenzie seconded the motion. All aye. Alex Gurule moved to approve the May 9, 2018, minutes. Molly Chavez seconded the motion. Nancy Jo Archer indicated the motion carries.
- IV.    **Public Comment/Guest** – none
- V.     **Action Items**
  - A. Re-vote on motions of last meeting  
Ellen Moore resigned from the Board. The items from the previous meeting were re-voted on.

**Financial Report** – Alex Gurule moved to approve the Financial Statement as of May 31, 2018, which included the April 2018 payroll, check listing and receipts. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

**2018-2019 Principal Contract-** Bella McKenzie moved to approve Mickey Smith 2018-2019 school contract with a 2% increase, effective July 1, 2018, contingent on her evaluation. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated motion carries.

**SchoolAbility Contract SY18-19** - Molly Chavez moved to approve SchoolAbility Contract SY18-19 contingent on review from Susan Fox, Lawyer, any of her concerns and/or revisions will be addressed with SchoolAbility. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

**Early Summer Payroll** – Alex Gurule moved to approve to payout the teacher summer payroll as of June 30, 2018 to reduce the school's cash balance. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated motion carries.

**New and Updated Policies** - Gloria Vigil moved to approve Medical Cannabis Policy. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

Bella McKenzie moved to approve Compensatory Policy. Alex Gurule seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

**2018-2019 Student Handbook** - Gloria Vigil moved to approve the 2018-2019 Student Handbook with changes presented. Alex Gurule seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

**Closed Session** – Nancy Jo Archer moved to proceed into closed session regarding Limited Personnel Matter pursuant to NMSA 1978 10-5-h. (2). Alex Gurule second the motion. All aye. Nancy Jo Archer indicated the motion carries.

**Return to Open Session** – Bella McKenzie moved to return to open session. Gloria Vigil seconded. All aye. Nancy Jo Archer indicated the motion carries.

**Action on Closed Session** – Alex Gurule moved for Principal to proceed with salary schedules and job descriptions as directed in closed session. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

**End of Meeting June 13, 2018** – Bella McKenzie moved to end meeting. Alex Gurule seconded. All aye. Nancy Jo Archer indicated the motion carries.

- B. **Contract Addendum proposed by APS Office of Innovation and School Choice** - When the contracts were put out, the dates were incorrect. The addendum replaces the dates in the previous contract which were incorrect and reconciles the actual contract term that was approved by the APS Board of Education. Bella McKenzie moved to approve the Contract Addendum for Los Puentes Charter School term of 5 years, beginning July 1, 2015 through June 30, 2020. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion carries. Nancy Jo Archer signed and dated the addendum.
- C. **Resignation of Board Member** - Bella McKenzie moved to accept Ellen Moore's resignation from the Board, Effective June 20, 2018. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion carries.

D. **Purchase over \$10,000 Camnet Security Cameras** - Mickey provided the board with a quote from Camnet for security cameras. The cameras were not in approved budget, but got a better quote. We got 3 quotes. Have seen the quality of the system. Have set up on where they are going to go. Molly Chavez moved to approve the bid from Camnet for the cameras. Bella seconded the motion. Clarified the Board is voting on the encumbrance. All aye. Nancy Jo Archer indicated the motion carries. There was discussion on a way to protect the cameras from damage.

VI. **Discussion Items –Reports – none**

VII. **Adjournment** - Bella McKenzie made a motion to adjourn the meeting. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously. The meeting adjourned at 5:50 pm.

**Next Board Meeting:**

Wednesday, August 8, 2018 at 4:30 pm in the LPCS Library.

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: 7-3-18

Bella McKenzie

Secretary