



LOS PUENTES CHARTER SCHOOL  
GOVERNING BOARD  
MINUTES  
Wednesday, January 9, 2019  
4:30 pm  
4012 4<sup>th</sup> Street NW  
Albuquerque, NM 87107

**Present:**       **Roll Call-**  
Nancy Jo Archer, President/Founder  
Alex Gurule, Treasurer  
Bella McKenzie, Secretary  
Gloria Vigil, Governing Board Member  
Molly Chavez, Governing Board Member  
Doug Mitchell, Vice President  
Judy Martin, Governing Board Member

**Staff:**           Mickey Smith, Principal  
Ron Romero, Assistant Principal  
David Kauffman, Teacher  
Rebecca Starr, Teacher

**Guest(s):**       None

**Note Taker:**    Leslie Chavez, Secretary

- I.       **Call to Order** – Quorum achieved and Nancy Jo Archer called the meeting to order at 4:30 pm.
- II.      **Approval of Agenda** – Nancy Jo Archer called for approval of the agenda. Doug Mitchell moved to approve the agenda. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- III.     **Approval of Minutes** – Molly Chavez moved to approve the minutes. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.
- IV.     **Staff Recognition** - David Kauffman introduced himself and advised the Board of the classes he teaches at Los Puentes. His goal is to improve attendance. He is currently working with a mentor, Joan Goodman. Rebecca Starr advised the Board of the classes and extra curriculum duties she does for the school.
- V.      **Action Items**
  - A.      **Financial Reports** – Rebecca Klein went over the December Financial Report. There were two errors a \$4.72 and .50. Journal entries were posted to correct the errors. It was also noted that there was an

error in November's report. The error was corrected. Doug Mitchell moved to approve the December financial report. Bella McKenzie seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Rebecca Klein advised that School Ability will only be dealing with software. The Business Office is now under K12 Accounting. This will not affect the business office. Also, she has a new staff, Renata Fecteau.

**B. BAR – No BARS**

**C. Portable –** No Board action to be taken at this time. Ron Romero wanted clarification on instructions for the APS Coordinator and Contractor. Ron Romero will advise that if the portable needs to be moved now, it will need to be placed in the designated spot (not just in a corner of the parking lot). This will depend if they need to “prep” the spot for utilities or if they can work on utilities after the portable is placed. The North wall being replaced will also be part of the project and will need to be secured and fixed as soon as possible.

**D. Retreat –** Nancy Jo Archer wanted the members to bring 3 things that they learned at the training that would be beneficial for the Board to implement. These will be discussed at the retreat; Board Sustainability, Performance Framework, Bylaws and Data. Nancy Jo Archer will contact Kelly Callihan with tentative dates for the retreat (June 1, 8<sup>th</sup> or 15<sup>th</sup>). Once a date has been decided, Leslie will email the date to the Board.

#### **VI. Discussion Items**

**A. Lobbyist Report –** Nancy Jo Archer provided the Board with a report from Sue Griffith. Some issues of concern, Moratorium on charter schools, which will affect the ability to expand; Getting Rid of the Small School Adjustment, which will affect the amount of money the school is receiving; and Adjustment to At-risk youth. Sue Griffith will schedule a day to take Los Puentes staff and students to Santa Fe to meet with legislatures to talk about our school. A handout will be drafted to pass out which will provide information about our school.

**B. Christmas -** Nancy Jo Archer asked if members would like to contribute to help pay for the cookies and fruit she gave to Lost Puentes staff as a Christmas gift.

#### **VII. Reports**

**A. Principal Report –** Mickey Smith went over the Principal Report for December. It was decided that the principal report will be placed before Discussion Items in order for more time to be spent on the report. Mickey Smith advised the Board that an outreach person was hired as well as a math and reading teacher.

Ron Romero will send a link that explains the LEAPS Program.

**VIII. Adjournment –** Doug Mitchell moved to adjourn the meeting. Bella McKenzie seconded the motion. All aye. Nancy Jo indicated the motion passed unanimously. The meeting adjourned at 6:15 pm

#### **Next Board Meeting:**

Wednesday, February 13, 2018 at 4:30 in LPCS Library

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: \_\_\_\_\_

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Secretary