



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
Wednesday, November 14, 2018
4:30 pm
4012 4th Street NW
Albuquerque, NM 87107

Present: **Roll Call-**
Nancy Jo Archer, President/Founder
Doug Mitchell, Vice President
Bella McKenzie, Secretary
Judy Martin, Governing Board Member

Absent: Gloria Vigil, Governing Board member
Molly Chavez, Governing Board Member
Alex Gurule, Treasurer

Staff: Mickey Smith, Principal
Ron Romero, Assistant Principal
Rebekah Klein, Business Manager

Guest(s): Angela Gabaldon, Teacher
Eileen Maddock, Teacher
Diane Cordova

Note Taker: Leslie Chavez, Secretary

- I. **Call to Order** – Quorum not met.
- II. **Approval of Agenda** – Quorum not met.
- III. **Approval of Minutes** – Quorum not met.
- IV. **Staff Recognition** – Angela Gabaldon and Eileen Maddock introduced themselves to the Board. They each talked about their years of experience and the subjects they teach at the school.
- V. **Action Items**
 - A. **Financial Reports** – On hold due to Quorum not met.
 - B. **BARS** – On hold due to Quorum not met.
 - C. **Policies** – On hold due to Quorum not met.

- D. **Purchases over \$10,000** – On hold due to Quorum not met.
- E. **Development Staff Member** - Due to the decline in enrollment, the Board would like to hire a contractor to recruit new students. This person would make face-to-face contacts with various schools, court and other community resources to generate student enrollment. At this time, looking at this being a part-time position; salary is still being decided. Judy Martin will talk with Toby Herrera and Nancy Jo will talk with a friend to see if they would be interested in this position or know someone who they feel would be a good fit for this position.

VI. Discussion Items

- A. **Facility Plan** – Diane Cordova attended the meeting to help provide direction on the facility plan which will be due for the school renewal. There are different types of plans, i.e., strategic, facility, tactical and master. The white paper provides a definition as to what is needed for each plan. Mickey will contact Mr. Escobedo to ask which plan will satisfy the renewal and what will be helpful for the next bond cycle. Diane has offered to help with developing the plan. The Board requested that Mickey get input from staff and to include all “wish list” items, which can be prioritized. The Board talked about possibly hiring a lobbyist for this legislative session.
- B. **GEAR UP** – Eileen Maddock talked about the conference she attended regarding GEAR UP New Mexico 2018-2019 Grant Competition. This is an opportunity for the school to receive grant monies. The goals for the grant are: increase student and family knowledge regarding postsecondary education; increase high school graduation and college enrollment; improve academic performance so students are prepared for college level work and foster systemic change in GEAR UP schools that will outlast the grand funding. The Grant is \$250,000-\$300,000/year for 7 years. This will cover 1.0 FTE Program Coordinator, 1.0 FTE Math Interventionist, 1.0 FTE Data Coordinator/Adm. Assistant and .5 FTE Freshman College Readiness/Senior Seminar Teacher. Eileen Maddock will have more information in the next couple of days. The Board requested that Eileen proceed with applying for the Grant. If awarded, the Board will then vote on whether to proceed.
- C. **Portable term of lease clarification** – On hold due to Quorum not met.

VII. **Closed Session** – On hold due to Quorum not met.

VIII. **Return to Open Session** – On hold due to Quorum not met.

IX. Reports

- A. Principal Report – Mickey Smith provided the Board with the November 2018 Principal Report.

Next Board Meeting

Wednesday, December 12, 2108 at 4:30 pm in the LPCS Library

Respectfully submitted by Leslie Chavez, GB Note Taker.

Approved on: _____

Secretary