



**LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
Wednesday, November 7, 2018
4:30 pm
4012 4th Street NW
Albuquerque, NM 87107**

- Present:** **Roll Call-**
Nancy Jo Archer, President/Founder
Doug Mitchell, Vice President
Gloria Vigil, Governing Board Member
Bella McKenzie, Secretary
Alex Gurule, Treasurer
- Absent:** Judy Martin, Governing Board Member
Molly Chavez, Governing Board Member
- Staff:** Mickey Smith, Principal
Ron Romero, Assistant Principal
Rebekah Klein, Business Manager
- Note Taker:** Leslie Chavez, Secretary

- I. **Call to Order** – Quorum achieved and Nancy Jo Archer called the meeting to order at 4:43 pm.

- II. **Action Items**
 - A. **BAR** – No BAR
 - B. **MOU** – The reason for the meeting is to make a decision about the portable. Nancy Jo provided the members with a copy of the Proposal from Hector Carrillo from Rio Conchos Corporation regarding the portable installation. The cost for the portable (turnkey) will be \$98,252.55. Internet and alarm system are not included in the bid. The MOU was sent to the attorney for review. We do not have to go out to bid since APS has a contract with Hector. Alex wanted to make sure everything is documented. The Board was concerned about the verbiage regarding end of lease period and wanted the lease period clarified along with providing adequate notice to vacate (12 months). The contract will be sent back to APS with these notes to be returned by the next board meeting on November 14th. Doug Mitchell

moved to approve the MOU contingent upon satisfactory stipulation on the length of the lease. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

- C. **Approval of Portable** Doug Mitchell moved to approve the proposed budget of \$98,252.55 plus a 15% contingency fee. Bella moved seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

III. **Adjournment** – Doug Mitchell moved to conclude the meeting. Bella McKenzie seconded the motion.

Next Board Meeting:

Wednesday, November 14, 2018 at 4:30 pm in the LPCS Library.

Respectfully submitted by Leslie Chavez, GB Note taker.

Approved on: _____

Secretary

