



LOS PUENTES CHARTER SCHOOL  
GOVERNING BOARD  
MINUTES

Wednesday, December 9, 2015

4:30pm

4012 4<sup>th</sup> Street NW  
Albuquerque, NM 87107

**Present:**       **Roll Call -**  
Nancy Jo Archer, President/Founder  
Bella McKenzie, Secretary  
Joan Staveley, Treasurer  
Gary Atwood, Governing Board Member  
Theresa DiMatteo-Brown, Governing Board Member  
Gloria Vigil, Governing Board Member

**Absent:**  
Doug Mitchell, Vice President  
Molly Chavez, Governing Board Member  
Taryn Oyenque-Hanson, Governing Board Member

**Staff:**       Mickey Smith, Principal  
Patricia Garrett, Business Manager – Arrived at 5:27PM

**Guest(s):**   None.

**Note taker:**  Angela Salas, Registrar

**I. Call to Order** – Quorum achieved and Nancy Jo Archer called the meeting to order at 4:44p.m.

**II. Approval of December 9, 2015 Agenda**

Nancy Jo Archer called for an approval of the agenda and changing V. Action Items after VII. Reports due to Patricia Garrett, Business Manager will be late. Joann Staveley moved to approve the agenda with changes. Gary Atwood seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

**III. Approval of Minutes from November 11, 2015**

The November 11, 2015 minutes were presented for review. Doug Mitchell made a motion to approve the Minutes from November 11, 2015. Joan Staveley seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

**IV. Public Comment**

No public comment was identified.

**VI. Discussion Items**

- A. Bella McKenie reported that she was only in the B's of the student list. Two students did want to return to Los Puentes and the names of those students were given to Mickey. A lot of disconnected numbers and messages were so far the results of calling the withdrawn students from last year.
- B. The Governing Board requested the Poms & Associates Loss Control & Safety Audit be emailed for further review.

## VII. Reports

### A. Principal's Report – Mickey Smith, Principal

The Principal Report (attached) included the following in full detail as of December 9, 2015: Demographics, College Readiness, APS Update, Facilities and Maintenance, PED Information, Personnel, Positive Behavior Support, Professional Development, School Information, Special Education, Technology, Teacher Reports, Governing Board Tasks, and Dates to Remember.

### B. Compliance Committee Report

Meeting was cancelled for December 1, 2015 at 4:00pm. Next meeting has not been rescheduled at this time.

## V. Action Items

### A. Financial Report – Patricia Garrett, Business Manager – arrived at 5:27PM

Patricia Garrett presented the following:

- Financial Statement reports as of November 30, 2015 which included: Budget Analysis, Budget to Actual-Revenue and Expenditure, Statement of Revenues, Expenditures and Changes in Fund Balance and Balance Sheet Report were presented to the Governing Board.
- Bank Register Activity Report, which included: November 2015 payroll and accounts payable vouchers were presented to the Governing Board for review and approval.

Gary Atwood moved to approve the Financial Statement as of November 30, 2015. Joan Staveley seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Gary Atwood moved to approve the Bank Register Activity Report, Payroll and accounts payable vouchers for November 2015. Joan Staveley seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

### B. BAR's – None.

**VIII. Adjournment** – Gary Atwood made a motion to adjourn the meeting. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously. The meeting adjourned at 5:37p.m.

**Next Board Meeting:** Wednesday, January 13, 2016 at 4:30 p.m. in the LPCS Library.

Respectfully submitted by Angela Salas, GB Note taker.

Approved on January 13, 2016  
Belen McQuinn  
Secretary