



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
Wednesday, October 14, 2015
4:30pm
4012 4th Street NW
Albuquerque, NM 87107

Present: **Roll Call -**
Nancy Jo Archer, President/Founder
Bella McKenzie, Secretary
Joan Staveley, Treasurer
Molly Chavez, Governing Board Member
Taryn Oyenque-Hanson, Governing Board Member
Gloria Vigil, Governing Board Member

Absent:
Doug Mitchell, Vice President
Gary Atwood, Governing Board Member
Theresa DiMatteo-Brown, Governing Board Member

Staff: Mickey Smith, Principal
Patricia Garrett, Business Manager

Guest(s): None.

Note taker: Angela Salas, Registrar

I. Call to Order – Quorum achieved and Nancy Jo Archer called the meeting to order at 4:37p.m.

II. Approval of October 14, 2015 Agenda

Nancy Jo Archer called for an approval of the agenda. Taryn Oyenque-Hanson moved to approve the agenda. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

III. Approval of Minutes from September 9, 2015

The September 9, 2015 minutes were presented for review. Nancy Jo Archer requested amended Changes under V. Action Items Section A. to **moved to approve Financials and August 2015 Payroll and accounts payable vouchers**. Gloria Vigil made a motion to approve the Minutes from September 9, 2015 with the amended changes. Taryn Oyenque-Hanson seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

IV. Public Comment

No public comment was identified.

V. Action Items

A. Financial Report – Patricia Garrett, Business Manager

Patricia Garrett presented the following:

Financial Statement reports as of September 30, 2015 which included: Budget Analysis, Budget to Actual-Revenue and Expenditure, Statement of Revenues, Expenditures and Changes in Fund Balance and Balance Sheet Report were presented to the Governing Board.

Bank Register Activity Report which included: September 2015 payroll and accounts payable vouchers were presented to the Governing Board for review and approval.

Bella McKenzie moved to approve the Financial Report as of September 30, 2015. Joan Staveley seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

Taryn Oyenque-Hanson moved to approve the September 2015 Payroll and accounts payable vouchers. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

B. BAR's:

Bella McKenzie moved to approve the following BAR's:

- **001-017-1516-0003-I-14000**
- **001-017-1516-0012-IB-31200**
- **001-017-1516-0013-I-24101**
- **001-017-1516-0014-M-11000**
- **001-017-1516-0015-M-11000**
- **001-017-1516-0016-M-24101**
- **001-017-1516-0018-M-24101**

Taryn Oyenque-Hanson seconded the motion All aye. Nancy Jo Archer indicated the motion passed unanimously.

C. Open Meetings Act Resolution

Nancy Jo Archer requested Amended Changes from the third line from the top on the first page. Change **RESOLUTION V. ACTION ITEM C to RESOLUTION by the Los Puentes Charter School Governing Board**. Joan Staveley moved to approve the Open Meetings Act with amended changes. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

D. Approval of Medication Policy – Table – The medication policy will be discussed at the compliance committee on October 22. Once the policy is developed to suit the school appropriately, the Compliance Committee will place their recommendation on a future Governing Council meeting as an action agenda item.

VI. Discussion Items

- A. Bella McKenie reported that she was not able to contact any previous students. She will report the success rate on contacting withdrawn students in November.

VII. Reports

A. Principal's Report – Mickey Smith, Principal

The Principal Report (attached) included the following in full detail as of October 14, 2015: Demographics, APS Update, Facilities and Maintenance, PED Information, Personnel, Positive Behavior Support, Professional Development, Special Education, Student Updates, Synergy Report for 2014-2015, Technology, Teacher Reports, Truancy and Discipline Report, News, and Important Upcoming dates, and Governing Board email.

B. Result of the PED Triannual Visit from October 2, 2015 – (full detail attached) Next visits will be in December, February and End of Year.

C. Evaluation Committee Report

Nancy Jo Archer reported the Principal's Evaluation was fair, honest, and positive. Take off the evaluation committee report for November Governing Board Meeting.

D. Compliance Committee Report

Next Meeting is October 22, 2015 at 4:30pm to review medication policy and look over the personnel handbook.

VIII. Adjournment – Bella McKenzie made a motion to adjourn the meeting. Joan Staveley seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously. The meeting adjourned at 6:00p.m.

Next Board Meeting: Wednesday, November 11, 2015 at 4:30 p.m. in the LPCS Library.

Respectfully submitted by Angela Salas, GB Note taker.

Approved on November 11, 2015
Bella McKenzie
Secretary