



LOS PUENTES CHARTER SCHOOL
GOVERNING BOARD
MINUTES
Wednesday, August 12, 2015
4:30pm
4012 4th Street NW
Albuquerque, NM 87107

Present: **Roll Call -**
Nancy Jo Archer, President/Founder
Bella McKenzie, Secretary
Gloria Vigil, Governing Board Member
Molly Chavez, Governing Board Member
Gary Atwood, Governing Board Member
Theresa DiMatteo-Brown, Governing Board Member
Taryn Oyenque-Hanson Governing Board Member

Absent: Doug Mitchell, Vice President
Joan Staveley, Treasurer

Staff: Mickey Smith, Principal
Ron Romero, SPED Coordinator
Patricia Garrett, Business Manager

Guest(s): None

Note taker: Angela Salas, Registrar

I. Call to Order – Quorum achieved and Nancy Jo Archer called the meeting to order at 4:35p.m.

II. Approval of August 12, 2015 Agenda

Nancy Jo Archer called for an approval of the agenda. Bella McKenzie moved to approve the agenda. Gary Atwood seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

III. Approval of Minutes from July 8, 2015

The July 8, 2015 minutes were presented for review. Taryn Oyenque-Hanson requested Amended Changes: Under section Next Board Meeting the date needs to be corrected from August 10, 2015 TO August 12, 2015. Gloria Vigil made a motion to approve the Minutes from July 8, 2015 with amended changes. Gary Atwood seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

IV. Public Comment

No public comment was identified.

V. Action Items

A. Open Meetings Act Resolution - TABLE until September 9, 2015

B. Financial Report – Patricia Garrett, Business Manager

The following BAR's were presented:

- BAR 001-017-1516-0001-I-11000
- BAR 001-017-1516-0002-T-11000
- BAR 001-017-1516-0004-D-21000
- BAR 001-017-1516-0005-D-21000
- BAR 001-017-1516-0006-M-21000
- BAR 001-017-1516-0007-D-31600
- BAR 001-017-1516-0008-I-31700
- BAR 001-017-1516-0009-T-11000
- BAR 001-017-1516-0010-M-11000
- BAR 001-017-1516-0011-IB-27183

Financial Statement reports as of July 31, 2015 which included: Budget Analysis, Budget to Actual-Revenue and expenditure, Statement of Revenues, Expenditures and Changes in Fund Balance and Balance Sheet Report were presented to the Governing Board.

Bank Register Activity Report which included: July 2015 payroll and accounts payable vouchers were presented to the Governing Board for review and approval.

Molly Chavez moved to approve the July 2015 Payroll and accounts payable vouchers. Taryn Oyenque-Hanson seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

C. BAR's – Taryn Oyenque-Hanson made a motion to approve the following BAR's:

- BAR 001-017-1516-0001-I-11000
- BAR 001-017-1516-0002-T-11000
- BAR 001-017-1516-0004-D-21000
- BAR 001-017-1516-0005-D-21000
- BAR 001-017-1516-0006-M-21000
- BAR 001-017-1516-0007-D-31600
- BAR 001-017-1516-0008-I-31700
- BAR 001-017-1516-0009-T-11000
- BAR 001-017-1516-0010-M-11000
- BAR 001-017-1516-0011-IB-27183

Theresa DiMatteo-Brown seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

D. Approval of changes to the By-Laws – Bella McKenzie moved to adopt the amended By-Laws and leaving the language of the previous By-Laws regarding Officers of the Board Section 3. Election and Term of Office to stay the same. Taryn Oyenque-Hanson seconded. All aye. Nancy Jo Archer indicated the motion passed unanimously.

E. Approval of Medication Policy - TABLE until September 9, 2015

F. Approval of PE Waivers – Ron Romero, SPED Coordinator presented PE waivers for Student #1 and Student #2 and gave a brief description on each student. Taryn Oyenque-Hanson made a motion to approve PE waivers for Student #1 and Student #2 with the condition that Ron Romero receives the back-up documentation prior being sent to the PED. Molly Chavez seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously.

G. Schedule Compliance Committee Meeting - Tuesday, September 1, 2015 at 4:30pm in the LPCS Library. Committee Members: Nancy Jo Archer, Molly Chavez, and Bella McKenzie.

VI. Discussion Items - Taryn Oyenque-Hanson announced that the company that she works for is willing to donate LED light to LPCS!

VII. Reports

A. Principal's Report – Mickey Smith, Principal

The Principal Report (attached) included the following in full detail as of August 12, 2015: Demographics, Personnel update, Profession Development, Special Education Report, Resource Allocation Tool, PED Information, APS Update, Facilities and Maintenance, New Charters in the Albuquerque Area, and the procedures for the Governing Board to access their LPCS email.

Response to the SPED Medicaid Report: Molly Chavez would like a detailed report on the process regarding Medicaid billing. She volunteered to be apart of the conversation/meetings that take place regarding Medicaid billing. Ron Romero indicated that the monthly SPED report will include an update regard Medicaid.

B. Evaluation Committee Report – Gary Atwood suggested tying in the Goals and Summary Sheet that was presented to the Governing Board with the evaluation process.

VIII. Adjournment - Molly Chavez made a motion to adjourn the meeting. Gloria Vigil seconded the motion. All aye. Nancy Jo Archer indicated the motion passed unanimously. The meeting adjourned at 6:26 p.m.

Next Board Meeting: Wednesday, September 9, 2015 at 4:30 p.m. in the LPCS Library.

Respectfully submitted by Angela Salas, GB Note taker.

Approved on

9/9/2015

Secretary

Bella McKenzie