

**Los Puentes Charter School
Governing Board
Minutes
July 8, 2015
4:30 p.m.**

Present: Roll Call -
Nancy Jo Archer, Bella McKenzie, Gloria Vigil, Joan Staveley, Molly Chavez,
Gary Atwood, Theresa DiMatteo-Brown, and Taryn Oyenque

Absent: Doug Mitchell

Guest(s): None

Staff: Mickey Smith and Patricia Garrett

Note taker: Judy Street

I. Call to Order

Nancy Jo Archer called the meeting to order at 4:30p.m.

II. The Agenda was presented approval. Nancy Jo called for an approval of the agenda. Joan moved to approve the agenda. Gary seconded the motion. The motion passed unanimously.

III. Approval of Minutes

The May 2015 minutes were presented for review. Gloria made a motion to approve the minutes. Gary seconded the motion. All aye. The motion passed unanimously.

IV. Public Comment

No public comment was identified.

V. Action Items

A. Financial Reports (attached)

Patricia presented an account summary report for the month of May, and end of year. This included an Account Summary Report, Bank Account Register Activity Report. (attached) She informed the Board that PED approved Los Puentes Budget in June. She explained the reports. There was discussion. Joan made a motion to approve the months of May, June and end of year Monthly Financial reports. Bella seconded the motion. All aye. The motion was approved unanimously.

B. BAR's

No BARS were presented for approval

C. Changes to the Handbooks (Staff and Student/Parent/Guardian)

Mickey presented the proposed changes to the Staff handbook. (see attached). She went over each change (2). There was discussion Gary made a motion to approve the changes. Bella seconded the motion.

Mickey presented the proposed changes to the Student Handbook. (see attached) Taryn made a motion to approve the Student/Parent/Guardian handbooks. Gloria seconded the motion. All aye. The motion was approved unanimously.

D. Changes to School Calendar

Bella made a motion to approve the School Calendar changes. Joan seconded the motion. All aye. The motion was approved unanimously.

E. Approval of Mickey's Contract

A copy of Mickey's contract is attached. There were changes to days worked and salary; both were lowered. There was discussion about Board approval. Her contract was already signed by Nancy Jo Archer. It was

decided that these changes did not need Board approval. However, the attorney will be asked to confirm.

F. Adoption of Wellness Policy

Mickey presented the Wellness Policy (attached). She went through it. Taryn made a motion to adopt the Wellness Policy that Mickey presented. Molly seconded the motion. There was a question about it being in line with what PED is requiring. Mickey said it was developed by Bonnie Kaufman the school nurse and had been approved by PED. Nancy Jo asked for a vote. All aye. The motions was approved unanimously.

VI. Reports

Mickey presented her Principal Report (attached). Her report included a letter from the Office of the Assessor granting Charitable/Educational Tax Exemption. She updated the Board on the status of the RAT (Resource Allocation Tool) Elisabeth Peterson from PED happened to be at the school and gave good information to assist with this tool. Mickey went over the new hires. She gave a detailed facility report. She included some historical information about the school.

COMMITTEE REPORTS:

Evaluation Committee Update: Gloria reported for the committee (attached) a recommendation regarding the timeline for evaluation of the Principal which will begin for the school year 2015-16.

Facility Committee update:

Finance Committee:

Compliance Committee:

Nomination Committee:

No other business was identified for discussion.

Next Board Meeting: August 12, 2015 at 4:30 p.m. at LPCS Conference Room

Adjournment

Gary made a motion to adjourn the meeting. Molly seconded the motion. The motion passed unanimously. The meeting adjourned at 6:14 p.m.

Respectfully submitted by Judy Street, GB Coordinator

Approved on 8-12-2015

Bella McKenzie
Secretary